



## Indian Society for Trenchless Technology

# Membership Toolkit

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## Preamble

Thanks for considering to join Indian Society for Trenchless Technology. This toolkit in your hands documents relevant details for membership procedures for the benefit of the interested persons and organizations desirous to join the society and helps to identify the applicable category the rights and roles associated with that.

### 1. Introduction

Indian Society for Trenchless Technology is a professional association formed to promote the science of Trenchless Technology. It is a body formed by the interested individuals and organizations, which include stakeholders from different walks of Trenchless and allied fields.

### 2. Memberships

The society is formed of the following categories of members:

- 2.1 Founder Members;
- 2.2 Institutional Members;
- 2.3 Individual Members;
- 2.4 Professional Members;
- 2.5 Associate Member / Student / Research Members;
- 2.6 Fellow / Hon. Fellow Members;
- 2.7 Patron Members

Every person or organization desirous to be enrolled as member of the Society has to apply in the prescribed form to the council. The admission is subject to satisfaction of the conditions of eligibility stipulated for each category. Such application are considered and approved or disapproved by the council on such terms and conditions as per the rules in force on the merit of each individual application. For more details on this topic please refer to membership Toolkit.

#### 2.1 Founder Member

Persons who have taken active interest and made efforts to the setting up the Society and admitted at the time of formation and commission of the Society are termed as founder members. Admission to this category is now closed.

#### 2.2 Institutional Member

Institutional members comprise of organizations / companies / firms / associations / societies who have rendered or are rendering services to Trenchless Technology for at least 5 consecutive years or are connected with objects of the society as in the opinion of the Council are eligible to be admitted in the Society as "Institutional Members" . Admission to this category is open to bodies meeting the conditions stipulated above.

A further grouping of such members is as follows:

- (i) Research Institute, Academic Institution, Municipal Corporation, Water Works, Various Councils / Societies, small business organizations with turnover up to Rs. 5 crores per annum.
- (ii) Business Entities with turnover more than Rs. 5 crores per annum, PSUs, Govt. Organizations like Army, Border Roads Organization, Universities & Deemed Universities, NHAI, Ministries, Electricity Boards, Telecom Companies etc.

The organizations interested to join are required to pay the joining fee and the Annual / One time membership fee as fixed by the Council from time to time. Members shall be entitled to nominate one representative who fulfills the eligibility conditions of a Professional member. The said representative shall be entitled to attend the meetings of the General Body.

### 2.3 Individual Members

Next category of members is individual Member. Every person for election as an Individual Member or transfer from the class of Associate Member or Student Research Member is required to possess the following qualifications:-

- i) Shall be a graduate in any discipline:
- ii) Shall have attained the age of 30 years on the date of his application:
- iii) Shall have been engaged at least for 5 years in a supervisory or managerial capacity work connected with Trenchless Technology or he shall have rendered at least 10 years of service in a senior position of responsibility in Central / State Govt. / Public Under takings/ Autonomous bodies:
- iv) Shall obtain recommendation by a minimum of 2 members of the Society.

### 2.4 Professional Members

Aside from Founder, Institutional and Patron members, the INDSTT will have body of members constituting a family of professionals duly qualified, admitted and recognized. Such professionals will be engaged in the application of core discipline which INDSTT stands for and will promote. The areas of activity will be commercial as well as academic, research and promotion of INDSTT.

Whereas the admission to professional membership over a period will be only through examination requirements and continuation of such membership will be subject to Continuing Professional Development Programmes and compliance to professional conduct and discipline, to start with and over a period of not exceeding two years from the date of first meeting of the Council, the Society will have assembly of

individuals as members admitted based on their qualification, experience in commerce and industry, academics and interest in promoting INDSTT. Such assembly of individuals will meet the criterion and procedures as under;

#### A. Initial Fellow Members (F INDSTT) – to be admitted without Examination process

- (i) All such members will be Fellow members.
- (ii) Admission will be one-off admission within a limited time span of one year from the date of first Council meeting.
- (iii) The number of such members would be limited to 200.
- (iv) Such members will have professional or other appropriate qualification and should be engaged in areas of activity either commercial or academic, such as;
  - Qualified engineers and members of engineering related professional bodies.
  - Individuals having experience in Trenchless Technology.
  - Other individuals expected to contribute to the promotion of INDSTT.

- (v) All such admissions will be on payment of Admission fee, as determined by the Council.
- (vi) Such members will be entitled to use of designatory letter F INDSTT.

#### B. Classes of Membership by Examination

In addition to the initial class of Fellow members and Honorary Fellow members and other members as described earlier, the INDSTT will have the following classes of members;

**(a) Student Professional Member**

Persons meeting certain criterion as determined by the Society and wanting to pursue studies for qualifying as Trenchless Technologist will be admitted as student members. Student members will not be entitled to use any designatory letters and will not have voting rights.

**(b) Fellow Member**

On completion of all the examinations as prescribed and on meeting requirements of "appropriate experience" as specified by the Council if any, the student member will be admitted as Fellow member and will be entitled to use the designatory letter F INDSTT and professional title to Trenchless Technologist

**(c) Affiliate Professional Member**

Persons who are equivalently qualified by examination from professional bodies of jurisdictions outside or in India may work in India or may work outside India in areas of activity related to India. Such persons subject to meeting specified appropriate minimum period of one year experience may, on application and payment of required fee, as determined by the Society from time to time, be admitted as Fellow members of INDSTT. However, till Fellowship is granted after completion of at least one year of appropriate experience, such members will be admitted as Affiliate Individual Members.

The Affiliate Individual Members will not be entitled to use any designatory letter or title of Trenchless Technology and will not have voting rights. However, such members will have all benefits which otherwise accrue to a Fellow members and will be subject to its code of conduct and discipline.

2.5 Affiliate / Student / Research Members

Similar to Examination class of Professional members this category of members comprise of developing Trenchless Professionals. Broadly it is of two types:

a) Affiliate Member

Persons who are under training to be equivalently qualified by examination from professional bodies of jurisdictions outside or in India may apply for Affiliate membership if they are inclined to pursue activities related to Trenchless Technology in India or abroad. Such persons may on application and payment of required fee as determined by the Society, be admitted as Affiliate members of INDSTT. However, till Individual membership is granted subject to attainment of necessary experience after completion of the educational course, such members will be admitted as Affiliate Individual Members.

The Affiliate Individual Members will not be entitled to use any designatory letter or title of Trenchless Technology and will not have voting rights. However, such members will have all benefits which otherwise accrue to a Fellow members and will be subject to its code of conduct and discipline.

b) Student Member / Research Member

Persons pursuing courses leading to attainment of Professional Qualifications by virtue of which the individual can have understanding of Trenchless Technology techniques and is interested to practice as a Trenchless Technology professional after education may apply for Student / Research Membership of the Society. Such persons may on application and payment of required fee as determined by the Society, be

admitted as Student / Research members of INDSTT. However, till Individual membership is granted subject to attainment of necessary experience after completion of the educational course, such members will be admitted as Student Individual Members.

The Student Individual Members will not be entitled to use any designatory letter or title of Trenchless Technology and will not have voting rights. However, such members will have all benefits which otherwise accrue to a Fellow members and will be subject to its code of conduct and discipline.

## 2.6 Fellow / Hon. Fellow Members

Every person for election as a Fellow Member or by transfer from the class of Individual Members to Fellow Members shall satisfy the Council that he fulfils the followings conditions:

- (a) Shall have attained the age of 35 years on the date of enrolment of transfer:
- (b) Shall have been engaged for at least 10 consecutive years and have held senior positions of responsibility satisfactory to the council in administering, managing, conducting, operating or carrying of any of the branches of trenchless technology or works connected therein:
- (c) Shall have made special contribution to the development of trenchless technology in any of its branches:
- (d) Shall obtain nomination for election as a Fellow by a minimum of three Fellow Members and in such form and subject to such conditions, as the council may from time to time determine:

- (e) A person who, either on account of his position, or of his eminence in science, engineering and industry and commerce and his interest in matters relating to the profession of Trenchless Technology, appears to the Society to be able to render assistance in promoting the objects of the Society, and who even if not professionally engaged in practice of Trenchless Technology, shall be eligible for admission by the Council as an Honorary Fellow Member. On admission such member can use the designatory letter of Hon. F INDSTT. All such Honorary members shall have the privilege of attending Annual General Body Meetings and Ordinary General Body Meetings and may take part thereat in the discussions following the reading of papers, memoirs, letters or other contributions, but shall not be eligible to vote in any affairs of the Society where any decision by voting is mandated. All such admissions by the Council will be in accordance with procedures as follows;
- (f) The Honorary Fellowship will be by admission at the sole discretion of the Council.
  - i) No entry or membership fee will be charged.
  - ii) The number of such members will at no stage be more than 5% of Professional Fellow members.
  - iii) The Honorary Fellow members will have no voting rights, if such rights are conferred on other classes of members, and also will not be entitled to serve in the Council.
  - iv) The Honorary Fellow members will be associated in various committees of the Council in "Advisory" or "Invited" capacity.

## 2.7 Patron Member

Person or persons of high eminence interested in the activities of the Society may be requested by the council to be the patron of the Society to enhance the dignity and respect of the Society by the benign presence and status in the Society to enable it to fulfill its objects. The patron may attend the meetings of the general body but shall have no right to Vote.

### **International Memberships**

International stakeholders are also welcome to join IndSTT. The membership categories in such cases are broadly two:

#### **a) INDIVIDUAL MEMBER**

Individuals practicing Trenchless Technology & working as Supervisor / Engineer / Designer / Consultant for at least last 5 yrs.

#### **b) INSTITUTIONAL MEMBER**

Such members are again sub-categorized into two groups as under:

- Research Institute, Academic Institution, Municipal Corporation,

Water Works, Various Councils / Societies, business entities with turnover less than US \$ 10 million per annum.

- Business Entities with turnover equal to or more than US \$ 10 million per annum, PSUs, Govt. Organizations like Ministries, Electricity Boards etc.

These members shall have similar rights as the Indian members of the similar category.

### **General**

The Individuals interested to join are required to pay the joining fee and the Annual / One time membership fee as fixed by the Council from time to time. Members shall be entitled to attend the Annual General Body Meetings and Extraordinary General Meetings or nominate their representatives who fulfill the eligibility conditions of a Professional member. The said representative shall be entitled to attend the meetings of the General Body. Voting rights however shall be subject to individuals' voting right.

For further details or any clarifications please contact:

### **The Secretary**

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